

Village of Jemez Springs Planning and Zoning Commission
Regular Meeting Minutes
May 22, 2025 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Betsy Daub called the meeting to Order at 18:30.
 - a. Members present: Betsy Daub (Chair), Sean Cridland (ViceChair), Talia Michelle (Sec), Susanna Cooper, & Fred Simmank
 - b. Members absent: Cliff Elliott
 - c. Guests: Joseph Garcia, Glyn Garcia, Gabe Garcia, Tom Castillo
2. Introduction of Guests
3. Agenda certified as posted according to NM Open Meetings Act.
4. Previous Regular Meeting's Minutes from April 17, 2025 approved as submitted.
5. Previous Special Meeting's Minutes from May 6, 2025 approved as corrected.
6. Public Input – none
7. New Business
 - a. A Conditional Use Permit for 35 Joseph Garcia Lane – Food Truck Operation is approved GIVEN adequate signage for traffic warning and management be provided on Hwy 4 and Joseph Garcia Ln, and the business cooperates and communicates with the neighbors.
 - b. Consideration of the Mobile Home Installation Permit for 50 Canyon Court has been tabled until proof of ownership and correct address has been provided.
 - c. Consideration of the Conditional Use Permit Application for 50 Canyon Court – Accessory Dwelling Unit has been tabled until proof of ownership and correct address has been provided.
 - d. A Building Permit for Tom Castillo on 112 Armenta Road is approved.
 - e. A Lot Line Adjustment for Sean Cridland for R043427 and R043426 off of Mooney Rd is approved. This Lot Line Adjustment will bring the smaller lot into compliance with the 1 acre lot size requirement for the Rural Development District while still maintaining that requirement on the larger lot.
8. Old Business
 - a. The Paracletes are moving forward with acquiring the needed permits from the State Historic Preservation Office for the demolition of the Chapel building
9. Commission Business
 - a. Chair Report:
 - i. Inquiries by resident – fire hazard concern will be forwarded on to the Fire Chief.
 - ii. Update on Village Projects – still seeking funding for the Mooney Bridges renovations; Dark Sky lighting Fixtures parts have been received and are scheduled to be installed around June.
 - iii. Other updates – The Mayor has notified all concerned that Draft Minutes are to be posted on the Village website within 10 days of its meeting, a Meeting agenda is not approved but certified that it was posted as required, and no motion is needed to adjourn a meeting. Ian & Rebecca Cook have been notified of the Short-Term Occupancy Rental requirements for 343 Mooney Blvd.
 - b. Commissioner Reports –
 - i. Betsy reported on the Village Council April 15th meeting.
 - c. Betsy will attend the June 17th meeting of Village Trustees as the P&Z Representative.

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10. Village Code Review – Postponed. Plans for conducting the Special Meeting requesting public input on 130-14 and 130-31 (Short-Term Occupancy Rentals) on June 3 at 18:00 was discussed, including how to make it available to people electronically.
11. Meeting adjourned at 20:33

DRAFT